



DDI EXECUTIVE DIRECTOR

The Diamond Development Initiative (DDI), an international non-profit development organization, is seeking an **Executive Director** to provide strategic and operational leadership for its work on the social, economic, human rights and policy challenges facing the artisanal diamond mining sector in Africa and South America. The position includes working with stakeholders in governments, civil society and across the diamond industry. Reporting to and collaborating with an active international board of directors and leading a team of ten staff in Canada, Sierra Leone and the Democratic Republic of Congo, the Executive Director will provide leadership in managing and building a comprehensive development and conflict-prevention program.

The position is based in the Ottawa office of DDI International. Fluency in French and English and authorization to work in Canada are requirements for this position.

Experience

- Degree in management, business, development or related fields preferred
- Minimum ten years management experience in non-profit or related fields
- Hands-on experience of development-related issues in Africa
- Experience in project-based planning and strategy development
- A proven track record in fundraising/revenue generation
- Experience managing relationships with government, multilateral agencies and regulatory bodies
- Familiarity with the extractive sector and issues of artisanal and small-scale mining
- Experience managing and developing a small, dedicated staff
- Experience reporting to a volunteer board of directors

Skills

- Fluent in English and French
- Strong budget and financial management skills
- Ability to hold an overall vision while overseeing incremental project-related work
- Strong oral and written communication skills
- Excellent negotiation skills
- Ability to achieve in highly politicized environments
- Ability and willingness to travel internationally

About DDI

Up to 20% of the world's diamonds are produced by 1.5 million artisanal miners in Africa and South America, working in 18 different countries. The work is hard, dirty and dangerous. Miners face exploitation and human rights abuse, and most live in extreme poverty.

The Diamond Development Initiative is working to transform artisanal and small-scale mining by bringing this largely unregulated informal sector into the formal economy in ways that benefit miners and their communities as well as regional and national economies. DDI, a registered charity in both Canada and the United States, works closely with governments, civil society and industry to further its objectives, and is an active participant in the Kimberley Process regulatory system for rough diamonds.

More information about DDI can be found on our website: <http://www.ddiglobal.org/>

Applications should be sent to edsearch@ddiglobal.org

Closing Date: June 3, 2019

We thank all interested applicants, however only those selected for an interview will be contacted.